



Arkansas Sustainability Network

209 S. Victory | Little Rock, AR | Phone: (501) 376.6996 |
Fax: (501) 376.6996 | info@arnetwork.org

Thank you for taking the time to apply to volunteer or intern for the Arkansas Sustainability Network. This application form will help us efficiently identify the positions and jobs that are best suited to your experience and learning objectives. Please fill out this application to the best of your best ability. *Please keep in mind that some of the questions may not apply to you.* If you have any questions about this application, please contact us.

_____ Date: _____
Last Name, First Name, Middle Initial

Home Address: _____

Home Phone: _____ Personal Email: _____

Current Employer: _____

Work Address: _____

Work Phone: _____ Work Email: _____

Position: _____ Time in Current Position _____

Cell Phone: _____

What is your preferred method of being contacted? _____

If licensed to practice a profession, please list the profession and the state in which licensed.

VOLUNTEER INTEREST

Are you a student? Full Time Part Time No

If student, what program are you in? _____

Will your volunteer hours count towards university class credit? Yes No

If so, what is the name of the course or faculty advisor: _____

VOLUNTEER EXPERIENCE

List previous experiences (volunteer, paid or educational) that would be helpful in working with people.
 (Continue on back if necessary.)

Activity	Organization	Date(s)
_____	_____	_____
_____	_____	_____
_____	_____	_____

INTERESTS / SKILLS

Please indicate with a check mark which you would be willing to share as a volunteer here.

Administrative Skills: typing filing record updating emails word processing
 desktop publishing (design) translation other (specify: _____)

Subject Knowledge: fundraising proposal writing technical writing nonprofit management public policy
 technology other (specify: _____)

Languages: If you are able to speak fluently, or read or write, any language other than English, please list the language(s):

Speak Fluently: _____ Read: _____ Write: _____

Speak Fluently: _____ Read: _____ Write: _____

List any skills, hobbies, or interests you have that might be helpful in your volunteer work:

Additional Skills / Comments: _____

AVAILABILITY

Approximately how much time do you feel you could volunteer (per week/month)? _____

How many months (if known) would you like to volunteer at ASN? _____

What is your preferred work schedule?

(Check all applicable)

- Daytime
- Evenings
- Weekdays
- Weekends

Preferred Schedule (if known):

Mon	Tues	Wed	Thurs	Fri

Weekly
 Monthly

Time Commitment Undecided

REFERENCES

Personal or professional references (Please exclude relatives.)

1. Name: _____ Phone: _____
Address: _____ City _____ State _____ ZIP _____

2. Name: _____ Phone: _____
Address: _____ City _____ State _____ ZIP _____

EMPLOYMENT HISTORY

Previous Employer #1

Company Name: _____ Phone: _____
Address: _____ City _____ State _____ ZIP _____
Position: _____ Dates of Employment: _____

Previous Employer #2

Company Name: _____ Phone: _____
Address: _____ City _____ State _____ ZIP _____
Position: _____ Dates of Employment: _____

EMERGENCY CONTACT INFORMATION

Primary Contact: Individual to be notified in case of emergency:

Name: _____ Relationship: _____
Address: _____ Phone #1: _____ Phone #2: _____

Secondary Contact: Individual to be notified in case of emergency:

Name: _____ Relationship: _____
Address: _____ Phone #1: _____ Phone #2: _____

THE ABOVE INFORMATION IS ACCURATE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SIGNATURE _____ DATE _____

YOUR SIGNATURE INDICATES YOUR APPROVAL FOR US TO CHECK YOUR REFERENCES. THE ORGANIZATION IS NOT OBLIGATED TO PROVIDE A PLACEMENT, NOR ARE YOU OBLIGATED TO ACCEPT THE POSITION OFFERED. OPPORTUNITIES FOR VOLUNTEERS AND INTERNS ARE PROVIDED WITHOUT REGARD TO RELIGION, CREED, RACE, NATIONAL ORIGIN, AGE OR SEX.

Please return this form along with your resume to:

**Arkansas Sustainability Network
Attn: Katy Elliott or Danielle de Preux
209 S. Victory
Little Rock, AR, 72201**

-or-

info@arnetwork.org

Thank you for your interest in volunteering at the Arkansas Sustainability Network.